



Ridgely Middle School
PTA Deposit Verification Form
2016-2017

Date: _____

Cash Details – Fill in total amount of each denomination:

\$1	\$5	\$10	\$20	\$50	\$100	Amount of coins

Total Amount of Cash: \$ _____

of Checks in Deposit: _____

Total Amount of Checks: \$ _____

Total Amount of Deposit: \$ _____

Counted by: _____

Verified by: _____

Credit to account/committee: _____

Purpose of funds: _____

Additional Notes:

Date Received by Treasurer: _____

Date of Deposit: _____

Treasurer's Signature: _____

Any questions, please contact Donna Murphy @ ridgelyptatreasurer@gmail.com